

GOMOA EAST DISTRICT ASSEMBLY COMPOSITE ANNUAL ACTION PLAN - 2024

Thematic Area: ECONOMIC DEVELOPMENT

Adopted Goal 1: Build a prosperous society

S/N	Projects/Activities	Location	Outcome/Impact indicators	Time Frame				DACF	Indicative Budget			Implementing Agencies/Dept	
				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
1	Acquisition of land for Developmental Projects (Land Banks)	Akotsi Potsin Adzintem Ohiamadwen	No. acres of land acquired	√	√	√	√	140,000			10,000	Central Admin	BAC, SMEs, Assembly members
2	Entrepreneurship and Business Skills Training Programme	District wide	No. of Jobs created	√	√	√	√			6,000	10,000	Central Admin	BAC, SMEs, Assembly members
3	Formalization of Businesses with Regulatory Bodies	District wide	No. of Businesses Formalized	√	√	√	√			4,000		Rural Ent / BAC	Central Admin., SMEs, Assembly Members
4	Provide Business Counseling for Clients	Potsin	Clients counselled to enhance performance and service delivery	√	√	√	√	10,000		2,500	22,400	Rural Ent / BAC	Central Admin., SMEs, Assembly Members
5	Facilitate PFJ, PERD & RFG	District wide	To boost food production	√	√	√	√	100,000				Central Admin	Agric. Dept BAC, SMEs, Assembly members, Agric. Dept
6	Construction of 1No. 12-Unit Market Stores	Nyanyano Kakraba Ohiamadwen	To promote Local Economic Development			√	√	200,000		7,000	-	Central Admin	BAC, SMEs, Assembly members
7	Paving of Lorry Park	Buduburam Akotsi Ohiamadwen	Lorry parks constructed			√	√				250,000	Works Dept.	Central Admin, Drivers, Chiefs, Assembly members
8	Organize sensitization programmes for communities on the use of improved seeds and planting materials	District wide	Communities sensitized	√	√	√	√	2000				Agric. Dept	Central Admin., Assembly members
9	Sensitization of AEAs on existing science and technologies applied in agriculture	Okyereko	Increase in the number of technology adopted	√	√	√	√	13,500				Agric. Dept	BAC, SMEs, Assembly members

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				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
10	Train vegetable groups in Gomoa East district on post-harvest practices	District wide	Improved vegetables production in the district	√	√	√	√	1500		1000		Agric. Dept	Central Admin, Assembly members
11	Provide Irrigation for farm lands at dry areas	Adzintem Panfokrom Tekyam Fetteh Okyereko	Mechanize Agriculture	√	√	√	√	25000				Agric. Dept.	EH, Central Admin, Assembly members
12	Support and Strengthen surveillance on pest and disease control	District wide	Pests and Disease controlled	√	√	√	√	5000				Agric. Dept.	GHS, EH, Central Admin, Assembly members
13	Celebration of Farmers' Day	Potsin	Farmers celebrated				√	20000				Agric. Dept.	GHS, EH, Central Admin, Assembly members
14	Liaise with the financial institutions for provision of start-up capital	Okyereko Potsin	To expand and promote youth in agriculture	√	√	√	√			50,000		Agric. Dept.	Financial Institutions, credit unions, BAC, Central Admin, Assembly members
15	Procurement of vaccines to support vaccination programme for poultry and livestock	Okyereko	Poultry and livestock rid of pest and disease	√	√	√	√	5,000		5,000		Agric. Dept.	Central Admin, Assembly members
16	Organize District Annual RELC Planning Session	Potsin	RELC District Planning Session organized by 31st August	√	√	√	√	5,000		5,000		Agric. Dept.	Central Admin, Assembly members
17	Facilitate 'One-District-One-Factory' (1D1F)	Potsin	1D1F Implemented	√	√	√	√	40,000		9,000		Central Admin.	BAC, SMEs, Assembly members, Agric Dept

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				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
18	Prepare LED Action Plan	District wide	LED Strategic document			√		1,200				Central Admin	BAC, SMEs, Assembly members
19	Organize Quarterly / Annual meetings on LED activities	District wide	No. of meeting on LED organized	√	√	√	√	13,000				Central Admin	BAC, SMEs, Assembly members
20	Organise Business Fora / Platform meetings	Potsin	No. of stakeholders meetings held	√	√	√	√	15,300				Central Admin.	Finance Dept

GOMOA EAST DISTRICT ASSEMBLY COMPOSITE ANNUAL ACTION PLAN - 2024

Thematic Area: SOCIAL DEVELOPMENT
Adopted Goal 2: Create opportunities for all

S/N	Projects/Activities	Location	Outcome/Impact indicators	Time Frame				DACF	Indicative Budget			Implementing Agencies/Dept	
				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
1	Procurement and supply of Building Materials to communities (SELF-HELP)	District wide	No. of communities centres constructed	√	√	√	√	13,000		2,000		Central Admin.	Member of Parliament, Central Adm., Finance
2	Supply 300 Hexagonal Desks to selected K.G Schools	District wide	100 hexagonal desks for selected K.G Schools supplied		√	√	√				100,00	Educ. Dept.	Member of Parliament, Central Adm., Finance
3	Supply 400 Mono Desks to selected JHS	District wide	200 mono desks to selected JHS supplied		√	√	√				150,000	Educ. Dept	Member of Parliament, Central Adm., Finance
4	Supply 400 Dual Desks to selected Primary Schools	District wide	400 Dual desks to selected Primary Schools supplied		√	√	√				150,000	Educ. Dept	Member of Parliament, Central Adm., Finance
5	Facilitate Ghana Schools Feeding Program	District wide	No. schools visited	√	√	√	√			30,000		Educ. Dept	Central Adm., Finance
6	Support brilliant but needy Pre-Tertiary/Tertiary Students	District wide	Brilliant but needy tertiary students supported.	√	√	√	√	26,000		1,500		Educ. Dept	Member of Parliament, Central Adm., Finance
7	Organization of School Performance Appraisal (SPAM) Meetings	District wide	To improve on the quality of teaching and learning	√	√	√	√	1,200		1,500		Educ. Dept	Central Adm., Finance
8	Provision of Textbooks, Exercise books and other learning materials	District wide	No. Textbooks, Exercise books and other leaning materials provided.	√	√	√	√	5,000		1,500		Educ. Dept	Member of Parliament, Central Adm., Finance

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				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		DACF	GOG	IGF	Donor	Lead
9	Supply of Computers and Accessories to schools in selected communities	Nyanyano, Buduburam, Nyanyano Kakraba	No. schools supplied with computers	√	√	√	√	30,000		1,500		Educ. Dept	Member of Parliament, Central Adm., Finance
10	Organize refresher training for CHO in focus ANC, skilled delivery postnatal services, and treatment of minor diseases	Buduatta	CHO refreshers training organized	√	√	√	√	1,000		1,500		Health Dept.	Works, Central Adm., Finance
11	Organize health education on malaria control programme in the communities	District wide	Health education organized.	√	√	√	√	1,800		1,500		Health Dept	Central adm. And local authorities
12	Organize refresher training for staff on danger signs and early referral	Buduatta	Refresher training for staff on danger signs and early referral organized	√	√	√	√	10,000		1,500		Health Dept	GHS, GES, Central Adm. Local authorities
13	Train staff on positive attitude towards client	Potsin Buduatta	Staff trained	√	√	√	√	5,000		1,500		Health Dept	
14	Support People Living with HIV/AIDS	District wide	People Living with HIV/AIDS supported.	√	√	√	√	2,000		1,500		Health Dept	GHS, Central Adm, Local authorities, NGOs
15	Celebrate World AIDS Day	District wide	World AIDS day celebrated.				√	16,000		1,500		Health Dept	Central Adm., SD
16	Organise "KNOW YOUR STATUS" campaigns	District wide	KNOW YOUR STATUS" campaigns organized.	√	√	√	√	2,600		1,500		Health Dept	GES, Central Adm, Local authorities
17	Organise Health Education Durbar on HIV/AIDS	District Wide	Health Education Durbar on HIV/AIDS organized	√	√	√	√	1,200		1,500		Health Dept	GES, Central Adm, Local authorities
18	Continuous Provision of Antiretroviral Drugs	District wide	Antiretroviral drugs provided	√	√	√	√	2,000		1,500		Health Dept	Central Adm.
19	Collect Data on all PLWHIV	District wide	Database on all PLWHIV	√	√	√	√	1600		1,500		Health Dept	Central Adm.

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				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
20	Education on Reproductive Health and its related issues	District wide	No. of reproductive health education organized	√	√	√	√	1,000		1,500		Health Dept	GES, Central Adm., CSOs, Opinion Leaders
21	Completion of Biogas Toilet Facilities in selected communities	Odumase Mampong Akotsi Potsin Nyanyano K Fetteh	At least 6 Bio-gas toilet facilities in selected communities	√	√	√	√	500,000		1,000		Ministry of Special Development Initiative	Central Admin., Works, GHS, EH
22	Completion of Solar Powered Mechanised Boreholes	Kofi Ahor Ohiamadwen Amoanda Adabra Tobaase	5 Solar Powered Mechanised Boreholes in selected communities	√	√	√	√	200,000		1,000		Ministry of Special Development Initiative	Central Admin., Works, GHS, EH
23	Facilitate Community Lead Total Sanitation	District wide	50% coverage for CLTS organized	√	√	√	√	15,200		1,500		Env. Health	Central Adm., GES,
24	Organise ODF seminars in the communities	District wide	ODF seminars organized district wide	√	√	√	√	20,000		1,500		Env. Health	Central Adm.
25	Updating of District Environmental Sanitation Strategic Action Plan (DESSAP)	District wide	DESSAP updated			√	√	53,000		1,500		Env. Health	Central Adm.
26	Procure Sanitation Equipment / Toiletries	District wide	Sanitation equipment procured	√	√	√	√	4,000		1,500		Env. Health	Central Adm.
27	Construction of Slaughter House / Abattoir	Buduburam Akotsi Nyanyano	Slaughter House Constructed			√	√	4,000		1,500		Env. Health	Central Adm.
28	Organise Medical Screening for Food Vendors	District wide	No. of medical screening organized for food vendors.	√	√	√	√	2,500		1,500		Env. Health	Central Admni. Assembly members, media, etc.
29	Organise monthly clean-up exercise	District Wide	Monthly clean-up exercises	√	√	√	√	4,000		1,500		Env. Health	Zoomlion, local authorities
30	Evacuation of Heaps of Refuse in the District	District wide	No. of heaps of refuse evacuated	√	√	√	√	2,500		1,500		Env. Health	Assembly members,

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				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
31	Procure and Provide 6No. Skip Containers and Pads	Potsin Dominase Nyanyano Buduburam	No. of Skip Containers Procured	√	√	√	√				200,000	Env. Health	Central Admin, Zoomlion,
32	Undertake Housing Sanitation Inspection	District wide	At least 100 houses in the district covered annually	√	√	√	√	25,000		1,500		Env. Health	Household Heads
33	Sensitise 15 Basic Schools and 1 SHS ON Child Abuse and its implication	District Wide	No. of sensitization programmes organized	√	√	√	√	36,000		1,500		Soc. Dev. Dept.	GES, Central Adm.,
34	Sensitise 15 Communities on Child's Rights in the District	District Wide	Awareness on child's rights in the district raised	√	√	√	√	5,120		1,500		Soc. Dev. Dept.	Assembly members, ID,
35	Train 10 Day Care Attendants on Child's Right and Protection	District Wide	Ten(10) Day Care Attendants trained on Child's Rights and Protection	√	√	√	√	6,000		1,500		Soc. Dev. Dept.	GES, Central Adm.,
36	Expansion of LEAP Programme to the extremely poor persons	District Wide	Advocate for expansion of program to cover more communities	√	√	√	√	17,000		1,500		Soc. Dev. Dept.	Central Adm., Local Authorities
37	Monitor Payment of Livelihood Empowerment Against Poverty (LEAP) Cash Grant	District Wide	Total number of LEAP beneficiaries paid	√	√	√	√	6,200		1,500		Soc. Dev. Dept.	Central Adm., Local Authorities
38	Support to Persons with Disabilities (PWDs)	District wide	PWDs supported	√	√	√	√	50,000		1,500		Soc. Dev. Dept.	Central Adm., Local Authorities
39	Provide Start-up kits to Graduate Apprentices	District wide	Start-up kits provided to graduate apprentices	√	√	√	√	8,000		500	10,000	Rural Ent / BAC	Central Admin.
40	Development of "Greenfield" sites (Playing Fields) for selected schools	Within the district	No. of Playing Fields developed	√	√	√	√	20,000				Works Dept.	Central Admin., Works

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Thematic Area: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT
Adopted Goal 3: Safeguard the natural environment and ensure a resilient built environment

	Projects/Activities	Location	Outcome/Impact indicators	Time Frame				DACF	Indicative Budget			Implementing Agencies/Dept	
				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
1	Completion of 0.9m DIA Double Cell Pipe Culvert (14m) and Gravelling of Road	Buduburam	Double Cell Pipe Culvert Constructed	√	√	√				200,100	Feeder Road	PPD, Central Admin., Assembly Members	
2	Completion of Storm Drain (2.0m x 1.10m) and Gravelling of Road	Buduburam	Storm Drain constructed	√	√	√				200,300	Works Dept.	PPD, Central Admin., Assembly Members	
3	Construction of 1No. 1.2m DIA Double Cell Pipe Culvert (14m) and Gravelling of Road	Buduburam	Double Cell Pipe Culvert Constructed		√	√	√			200,300	Works Dept.	PPD, Central Admin., Assembly Members	
4	Reshaping of Feeder Roads (100km)	District Wide	No. of Kilometres constructed	√	√	√	√	100,000		1,500		Works Dept. PPD, Central Admin., Assembly Members, MP	
5	Construction of 1No. CHPS Compound with Ancillary Facilities	Nkwantanan Aprah Mamfam	CHPS Compound constructed	√	√	√	√	198,445		1,500		Works Dept. Central Admin., GHS	
6	Completion of 1No. CHPS Compound with Ancillary Facilities	Fetteh Kakraba Nkwantanan	CHPS Compound constructed	√	√	√	√	198,445		1,500		Works Dept. Central Admin, GHS	
7	Construction of Waiting Rooms and Completion of Theatre at Potsin Polyclinic	Potsin	Waiting Room for Theatre constructed		√	√	√			1,500	198,445	Works Dept. Central Admin, GHS	
8	Completion of 1No. 3-Unit Classroom Block with Ancillary Facilities (Phase 1)	Potsin	Classroom Block constructed	√	√	√	√	160,000		1,500		Works Dept. Central Admin., GES	
9	Completion of 1No. 3-Unit Classroom Block with ancillary facilities (Phase 1)	Buduburam (Model 'D' Prim. School)	Classroom Block constructed	√	√	√	√	170,000		1,500		Works Dept. Central Admin, GES	

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				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
11	Construction of 1No. 3-Unit Classroom Block with Ancillary Facilities (Phase 2)	Potsin	Classroom Block constructed	√	√	√	√	160,000		1,500		Works Dept.	Central Admin., GES
12	Construction of 1No. 3-Unit Classroom Block with ancillary facilities (Phase 2)	Buduburam (Model 'D' Prim. School)	Classroom Block constructed	√	√	√	√	170,000		1,500		Works Dept.	Central Admin., GES
13	Construction of Institutional Latrines in some selected schools	Nyanyano Potsin	Institutional Latrines Constructed	√	√	√	√			50,000		Works Dept.	GES, Central Adm., Finance
14	Completion of Bungalow for District Chief Executive	Potsin	DCE Bungalow constructed	√	√	√	√	499,925				Works Dept.	Central Adm., Finance
15	Completion of Bungalow for District Co-ordinating Director	Potsin	DCD Bungalow constructed	√	√	√	√	350,676				Works Dept.	Central Adm., Finance
16	Completion of 2No. 2-Bedroom Semi-Detached Nurses' Quarters	Potsin	Nurses quarters constructed	√	√	√	√				260,000	Works Dept.	GHS, Central Adm., Finance
17	Construction of 2No. 2-Bedroom Semi-Detached Teachers' Quarters	Potsin	Teachers quarters constructed	√	√	√	√				521,000	Works Dept.	GES, Central Adm., Finance
18	Renovation/Rehabilitation of Educational Facilities	Okyereko Potsin Buduatta Dampase	Classroom Blocks Renovated	√	√	√	√	100,000		8,700		Works Dept.	Works, Central Adm., Finance
19	Renovation/Rehabilitation of Health Facilities	Dominase Nyanyano	At least 1 Health Facility Renovated	√	√	√	√	100,000		7,200		Works Dept.	Works, Central Adm., Finance
20	Renovation of Area Council Office	Dominase	At least 1 Area Council Office Renovated	√	√	√	√	100,000		6,400		Works Dept.	Works, Central Adm., Finance
21	Construction of Magistrate Court	Dominase	Magistrate Court Constructed	√	√	√	√				600,000	Works	Finance Dept., Soc. Dev. Dept., Judiciary, Security Service

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Adopted Goal 3: Safeguard the natural environment and ensure a resilient built environment

	Projects/Activities	Location	Outcome/Impact indicators	Time Frame				DACF	Indicative Budget			Implementing Agencies/Dept	
				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
22	Construction of Bungalow for District Magistrate	Dominase	Magistrate Bungalow Constructed	√	√	√	√			400,000		Works	Finance Dept., Soc. Dev. Dept., Judiciary, Security Service
23	Construction of New Area Council Office	Ojobi	New Area Council Office Constructed	√	√	√	√	200,676		150,000		Works Dept.	Central Adm., Finance
24	Construction of Store Room, Erection of Polytank and Additional Office Rooms at Nyanyano Area Council	Nyanyano Kakraba/	Store Room and Office Constructed and Polytank erected	√	√	√	√	170,676		80,000		Works Dept.	Central Adm., Finance
25	Updating of GEDA Website	Potsin	Website created	√	√	√	√	10,000				MIS	Central Admin
26	Network Offices and Connect to the internet	District wide	Offices connected to the internet	√	√	√	√	3,000		2,000		MIS	TELCOS, Central Admin.,
27	Organise stakeholders' meeting with TELCOS to improve upon their networks	Potsin	stakeholders' meeting with TELCOS organized	√	√	√	√	4,500		2,000		Central Admin.,	Central Admin. MIS
28	Operations & Maintenance of Assets	District wide	Operation & Maintenance Plan prepared	√	√	√	√	15,000		3,000		Central Admin.,	Central Admin., Trad. Auth., Assembly Members, Works
29	Name streets and Address properties	Within the district	Street address and property database	√	√	√	√	20,000		2,000		PPD	Central Admin., Trad. Auth., Assembly Members
30	Preparation of Planning Schemes/structure plans	District wide	Orderly development of settlements	√	√	√	√	90,000		4,000		PPD	Central Admin., Trad. Auth., Assembly Members

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				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
31	Educate the public on physical planning issues	District wide	No. of communities educated	√	√	√	√	8,000		2,000		PPD	Central Admin., Trad. Auth., Assembly Members
32	Enforcement of Development Control Regulations (Sign Boards, Bill Boards, Road Blocks etc)	District wide	No. of actions taken	√	√	√	√			8,000		PPD	Central Admin., Works, Traditional Auth., Assembly Members
33	Documentation of Gomoa East District Assembly (GEDA) lands	District wide	At least 50% of GEDA lands are documented annually	√	√	√	√	40,000				PPD	Central Admin., Trad. Auth., Assembly Members
34	Preparation and Update of District Maps	District wide	District Maps updated	√	√	√	√	2,000		8,000		PPD	Central Admin., Trad. Auth., Assembly Members
35	Provision and Installation of 500 (250 W) Complete Luminaries Street Lights	District wide	No. of facilities supplied with electricity	√	√	√	√	83,450				Central Admin	Works ECG
36	Extension of Electricity / Water to communities	District wide	New sites in communities connected to the national grid	√	√	√	√	20,000		10,000		Works	Central Admin., ECG, GWCL, Assembly members

GOMOA EAST DISTRICT ASSEMBLY COMPOSITE ANNUAL ACTION PLAN - 2024

Thematic Area: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY

Adopted Goal 4: Maintain a stable, united and safe society

	Projects/Activities	Location	Outcome/Impact indicators	Time Frame				DACF	Indicative Budget			Implementing Agencies/Dept	
				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
1	Updating Of DMTDP (2022-2025)	District wide	Updated DMTDP (2022-2025)	√	√	√	√	40,000				Central Admin.,	Assembly member, All Heads of Dept/Units
2	Preparation of Annual Action Plan, Procurement Plan, Composite Budget, Audit Plan, O&M Plan, RIAP, etc	District wide	Procurement Plan, Composite Budget, ARIC and Audit Plan prepared			√	√	30,000		10,000		Central Admin.,	All Depts/Units
3	Organise Quarterly / Annual Mandatory Meetings (DPCU, M&E, MGT etc)	Potsin	quarterly mandatory meetings (DPCU, M&E, Mgt etc) organized	√	√	√	√	26,000		1,000		Central Admin.,	Finance Dept.,
4	Organise Sub Committee / Execo / General Assembly meetings	Potsin	Organized Sub Committee / Execo / General Assembly meetings	√	√	√	√	40,000		3,000		Central Admin.,	Finance Dept.,
5	Rent Office and Residential Accommodation	G East Dist. G Cent. Dist. Effutu Munic.	Rent provided for staff	√	√	√	√	50,000		36,000		Central Admin.,	Finance Dept.,
6	Capacity building for District Assembly Staff, Assembly Members and the Area council members	Potsin	District Assembly staff and Assembly members trained	√	√	√	√	55,000				HR Dept	Central Admin. Finance Dept.,
7	Procurement of logistics, stationery and materials	Potsin	logistics, stationery and materials procured for official use	√	√	√	√	50,000				Central Admin.,	Finance Dept.,
8	Procurement of Office Furniture & Fittings, Equipment & Accessories	Potsin	Office Furniture & computers procured	√	√	√	√	20,000		5,000		Central Admin.,	Finance Dept.,
9	Payment of Running Cost of Official Vehicle (Fuel & Lubricants)	Potsin	Running Cost of Official Vehicle paid	√	√	√	√	12,000				Finance Dept	Central Admin.,
10	Payment of Administrative Expenses	Potsin	Administrative Expenses paid	√	√	√	√	2,000				Finance Dept	Central Admin.,

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Thematic Area: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY

Adopted Goal 4: Maintain a stable, united and safe society

	Projects/Activities	Location	Outcome/Impact indicators	Time Frame				DACF	Indicative Budget			Implementing Agencies/Dept	
				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
	(Bank Charges, electricity etc)												
11	Payment of Compensation of employees	Potsin	Employees paid	√	√	√	√	743,792.32		90,000		Finance Dept	Central Admin. HR Dept.,
12	Payment of Compensation for Lands Acquired	Ohiamadwen Potsin Okyereko Akotsi Nyanyano Kakraba		√	√	√	√	300,000		150,000		Finance Dept	Central Admin., Trad. Authority,
13	Train Revenue Collectors & Task Force	Potsin	Improved IGF performance	√	√	√	√			2,000		Hum. Res. Dept	Finance Dept
14	Organize quarterly meetings for revenue staff	Potsin	No. of quarterly meetings organized	√	√	√	√			5,000		Finance Dept.	Finance Dept
15	Public Education on payment of taxes for development	District wide	No. communities educated.	√	√	√	√			2,000		Central Admin.,	Finance Dept., NCCE, Info Service, Educ. Dept.
16	Collect and collate data on ratable Economic Activities / Items.	District wide	Database on ratable items	√	√	√	√	2,000				Central Admin.	Finance Dept., Ass
17	Procure necessary logistics for Revenue Collectors	Potsin	Logistics procured	√	√	√	√	1200				Central Admin.	Finance Dept.,
18	Prepare, Gazette and Enforce Assembly's Bye-Law & Fee-Fixing Resolutions	Potsin	Gazetted and Enforced Fee fixing, Bye-Laws	√	√	√	√			6,000		Central Admin	Finance Dept., NCCE, Info Service, Env. Unit.
19	Procure 1No. 4X4 Double Cabin Vehicle for revenue mobilization	Potsin	Double cabin vehicle procured			√	√	180,000		180,000		Central Admin.,	Finance Dept
20	Procurement of 6No. Revenue Booths for Revenue Mobilisation	Dampaase Mamong Kojo-Oku				√	√			250,000		Central Admin	Finance Dept., Works

GOMOA EAST DISTRICT ASSEMBLY COMPOSITE ANNUAL ACTION PLAN - 2024

Thematic Area: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY

Adopted Goal 4: Maintain a stable, united and safe society

	Projects/Activities	Location	Outcome/Impact indicators	Time Frame				DACF	Indicative Budget			Implementing Agencies/Dept	
				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
		Akotsi Odumase Millenium City											
21	Organise Public Hearings /Town Hall meetings	District wide	At least 4 Public Hearings organized annually	√		√		15,000		5,000		Central Admin.,	Finance Dept., Works, Info Service, Audit
22	Celebration of Anniversaries (Independence Day etc)	District wide	No. of Anniversaries celebrated	√	√	√	√	25,000		30,000		Central Admin.,	Finance Dept., NCCE, Info Service, Educ. Dept.etc

GOMOA EAST DISTRICT ASSEMBLY COMPOSITE ANNUAL ACTION PLAN - 2024

Thematic Area: EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19 RECOVERY PLAN)

Adopted Goal 1: Build Resilience to Withstand threats of different dimensions, Including COVID-19

S/N	Projects/Activities	Location	Outcome/Impact indicators	Time Frame				DACF	Indicative Budget			Implementing Agencies/Dept	
				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
1	Sensitize all the coastal communities on sand winning and its implication	All coastal communities	No. of coastal communities sensitized on sand winning and its implication	√	√	√	√	6,900				NADMO	Central Admin
2	Organize conference/seminars/symposia on climate change	Potsin	No. of conference organized	√	√	√	√	7,200				NADMO	Central Admin
3	Organize community tree planting exercise	District wide	No. of community tree planting exercise organized	√	√	√	√	10,000				NADMO	Central Admin
4	Organise workshop on climate change and Disaster Risk Reduction	Potsin	Annual workshop for at least 100 participants held	√	√	√	√	7,500				NADMO	Central Admin
5	Celebration of World Disaster Reduction Day	Within the district	Event celebrated annually				√	20,000				NADMO	Central Admin
6	Reactivate / Formation and train disaster volunteer group	District wide	To equip the group with the necessary skills to prevent disaster	√				20,000				NADMO	G.N.F.S, OTHER SECURITY AGENCIES
7	Form and train District Rapid Response Team	Potsin	District Rapid Response Team formed and trained	√						5,000		Central Admin.	GHS, GES, NADMO,
8	Prepare District Emergency Preparedness Action Plan	Potsin	District Emergency Preparedness plan			√				5,000		Central Admin.	GHS, GES, NADMO,
9	Formation of District Epidemic/Pandemic Management Committee	Potsin	District Epidemic Management Committee formed	√						5,000		Health Dept	Central Admin., GES, NADMO
10	Fumigation and Sanitisation of Refuse Disposal Sites, Markets etc	District wide	No. of markets, etc. fumigated and sanitized	√	√	√	√	170,000				Env. Health	Zoomlion, GHS, Central Admin.

GOMOA EAST DISTRICT ASSEMBLY COMPOSITE ANNUAL ACTION PLAN - 2024

Thematic Area: IMPLEMENTATION, CO-ORDINATION, MONITORING AND EVALUATION

Adopted Goal 1: Improve Delivery of Development Outcomes at all levels

S/N	Projects/Activities	Location	Outcome/Impact indicators	Time Frame				DACF	Indicative Budget			Implementing Agencies/Dept	
				1 st QTR	2 nd QTR	3 rd QTR	4 th QTR		GOG	IGF	Donor	Lead	Collaborating
1	Updating Of DMTDP (2022-2025),	District wide	Updated DMTDP (2022-2025)			√		40,000				Central Admin.,	Assembly member, All Heads of Dept/Units
2	Preparation of Annual Action Plan, Procurement Plan, Composite Budget, Audit Plan, O&M Plan, RIAP, etc	District wide	Procurement Plan, Composite Budget, ARIC and Audit Plan prepared			√	√	30,000		10,000		Central Admin.,	All Depts/Units
3	Organise Quarterly / Annual Mandatory Meetings (DPCU, M&E, MGT etc)	Potsin	quarterly mandatory meetings (DPCU, M&E, Mgt etc) organized	√	√	√	√	26,000		1,000		Central Admin.,	Finance Dept.,
4	Support to Departments / Units / Agencies / Trad. Auth. / Religious Bodies / CSOs / NGOs and the Security Service in the district	District Wide	No. of Departments / Units / Agencies / Trad. Auth. / Religious Bodies / CSOs / NGOs and the Security Service in the district supported	√	√	√	√	37,000		28,000		Central Admin.,	Finance Dept.,
5	Monitoring and Evaluation	District wide	At least 4 Monitoring and Evaluation Activities organized annually	√	√	√	√	20,000		70,000		Central Admin	Finance Dept